

**MINUTES OF THE COUNCIL MEETING
OF THE CITY OF PAOLA, KANSAS
PAOLA JUSTICE CENTER 805 N PEARL
6:00 O’CLOCK P.M.
January 12, 2021**

The Governing Body of the City of Paola, Kansas, met with Mayor Stuteville presiding.

Council Members present: Mayor Artie Stuteville and Council Members Dave Smail, Trent Upshaw, Leigh House and LeAnne Shields.

Council Members absent: None

Also present: City Manager Sid Fleming, Assistant City Manager Randi Shannon, City Clerk Stephanie Marler, Police Chief Don Poore, City Attorney Lee Tetwiler and Brian House.

CALL TO ORDER: The regular council meeting was called to order by Mayor Stuteville.

ROLL CALL: Mayor Stuteville and Council Members Smail, Upshaw, House and Shields were all present.

Agenda Item 1 - CONSENT AGENDA

- a. Approval of minutes of the meeting of December 8, 2020.
- b. Approval of Salary Ordinances 20-25, 20-26 and 20-26A.
- c. Approval of Appropriation Ordinances 941 and 942.
- d. Approval of the Pledged Collateral Report for December 2020.
- e. Approval of the Journal Entries Reports for December 2020.

Council Member Smail made a motion to approve the Consent Agenda as presented and authorize the Mayor to sign. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 2 - COMMENTS FROM THE PUBLIC: None

Agenda Item 3 – ANNUAL DESIGNATION OF DEPOSITORY INSTITUTIONS FOR CITY FUNDS

Clerk Marler explained that annually the City must officially designate the depository institutions for City Funds. She said Paola is fortunate enough to have 5 local financial institutions to designate.

Council Member Upshaw made a motion to designate Security Bank of Kansas City, Great Southern Bank, First Security Bank, First Option Bank and Landmark National Bank as depositories for City funds. The motion was seconded by Council Member Smail and all voted aye. The motion passed 4 to 0.

Agenda Item 4 - ANNUAL RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY CLAIMS.

Clerk Marler informed the Council that authorizing the City Manager to approve payment of claims against the City before Council approval at a regular monthly meeting is saving money. This allows for timely payment to avoid late fees and penalties.

Council Member House made a motion to approve Resolution No 2021-001 authorizing the City Manager to pay claims pursuant to K.S.A. 12-105b(e). The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 5 – NEW BUSINESS

Agenda Item 5a - Consider the purchase of four (4) Ford Explorers for the Police Department.

Manager Fleming presented the Council with the request for four new patrol units for the Police Department. He stated a bid solicitation was advertised on the City of Paola’s website on December 7, 2020 and published in the Miami County Republic on December 16, 2020. Bids were also sent directly to several potential bidders. He explained four bids were received by the stated deadline of 2:00 PM on December 21, 2020. The bids are summarized below:

| VENDOR | BASE BID PRICE | # OF UNITS | TOTAL BASE BID PRICE | TOTAL TRADE-IN | NET BID PRICE |
|---|-----------------------|-------------------|-----------------------------|-----------------------|----------------------|
| New Century Dodge | \$ 33,489.00 | 4.00 | \$ 133,956.00 | \$ 8,500.00 | \$ 125,456.00 |
| Louisburg Ford | \$ 34,576.00 | 4.00 | \$ 138,304.00 | \$ 7,000.00 | \$ 131,304.00 |
| Olathe Ford | \$ 35,128.00 | 4.00 | \$ 140,512.00 | \$ 1,500.00 | \$ 139,012.00 |
| <i>Rusty Eck Ford Disqualified – Improper Bid Form & Not Sealed</i> | | | | | |

Manager Fleming said staff researched historical maintenance records on Dodge vs Ford, the department would like to purchase the 2021 Ford Explorers for a total of \$131,304.00. He also explained each unit will require “up-fitting” and graphics before the unit is ready for service. The costs for the Ford units would be slightly less since some equipment can be repurposed from the existing patrol units as they are transitioned out of service.

Council Member Upshaw made a motion to approve the bid award to Louisburg Ford for the amount of \$131,304.00 and authorize the necessary signatures. The motion was seconded by Council Member House and all voted aye. The motion passed 4 to 0.

Agenda Item 5b - Consider Lease financing for purchase of new patrol cars.

Clerk Marler stated a solicitation was sent out to the five local banks requesting a bid on a lease financing agreement for the purchase of four 2021 Ford Explorers for the Police Department. Bids were solicited on December 21, 2020 with bids due by noon on January 4, 2021. The following bids were received.

| Bank | Rate |
|---------------------|-------------|
| First Option Bank | 2.125% |
| First Security Bank | 2.245% |
| Security Bank of KC | 3.75% |

Clerk Marler noted the bids are for a 48-month agreement with a fixed interest rate. The annual payments were considered when the Police Department budget was approved.

Council Member Shields made a motion to accept the lease financing bid from First Option Bank for the purchase of four 2021 Ford Explorers and approve Resolution No 2021-002 authorizing the execution of a lease purchase agreement. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Agenda Item 6 - COMMITTEE REPORTS: – None.

Agenda Item 7 - STAFF REPORTS

Manager Fleming discussed the COVID 19 situation. Although numbers are not increasing as quickly as before he believes the masks are effective. He mentioned should the Council wish to change the mandate; the County Commissioners chose to follow the State mandate which covers Paola.

Manager Fleming said the Comprehensive Plan bids are under review.

Manager Fleming said he met with GK Smith and Sons at the ballfields to discuss some electrical issues. He will also keep in touch with Mammoth as they move forward with ballfield review.

Agenda Item 8 - MISCELLANEOUS MATTERS FROM THE COUNCIL:

Council Member Upshaw thanked Public Works for the great job they did on snow removal.

Agenda Item 9 - MISCELLANEOUS MATTERS FROM THE MAYOR: - None

Agenda Item 10– ADJOURNMENT

With no additional business to come before the Council, Council Member Smail made a motion to adjourn. The motion was seconded by Council Member Upshaw and all voted aye. The motion passed 4 to 0.

Artie Stuteville, Mayor

ATTEST: [seal]

Stephanie Marler, City Clerk